



**LITTLEFIELD UNIFIED SCHOOL DISTRICT #9
GOVERNING BOARD MEETING
Administrative Services Site
3490 East Rio Virgin Road
Thursday, June 23, 2022
5:00 P.M.**

Mission Statement

The Littlefield Unified School District is committed to excellence. Therefore, we are committed to providing opportunities for all students to learn and develop socially, emotionally, and academically. We are committed to providing resources to our students, parents and teachers in an ongoing effort to help students transition from childhood to adulthood.

1. CALL TO ORDER:

Board President Graham called the meeting to order at 5:00 p.m. There were no members of the public in attendance and none of the Governing Board Members were absent from the meeting.

2. ROLL CALL:

Sonny Graham, Board President
Susan Burch, Board Secretary
Patricia Schoppmann, Board Member
Michael Fagnan, Board Member
Rena Moerman, Board Member

Darlene McCauley, Superintendent/Principal
Jeremy Clarke, Elementary Principal
Kevin Boyer, Business Manager
Sheree Goessman, District Secretary

CEREMONIAL ITEMS

- 3. Pledge of Allegiance: By invitation of Board President.
- 4. Monthly Employee Shout Out.

Mr. Boyer advised that Vicente Garcia from the Maintenance Department is the Employee Shout Out for this month. He noted Vicente has worked for the District a little over a year now and has been a great asset for the maintenance crew. He's very reliable and dependable. He was recommended by his Supervisor Rigo Cobian.

AGENDA

- 5. Consideration of approval of the June 23, 2022 LUSD9 Board Meeting agenda.

Board Member Fagnan made a motion to approve the agenda, seconded by Board Secretary Burch. The motion passed unanimously.

Board Member Fagnan: Yes
Board President Graham: Yes
Board Member Moerman: Yes
Board Member Schoppmann: Yes
Board Secretary Burch: Yes

PUBLIC COMMENT

At this time, the public may speak to the Governing Board on topics of concern with the public body's jurisdiction, even if the topic is not specifically included on the agenda. The public must state their full name for the record and will be allowed up to three minutes to address the Governing Board. No action will be taken as a result of public comments. The Board expects that citizens who address the board will present concerns regarding the activities in question rather than make personal attacks upon Board Members, District Personnel or other persons in attendance or absent. In addition, questions or comments on matters that are currently under legal review will not be accepted.

6. Public Comment.

None

INFORMATION AND DISCUSSION:

7. Mr. Boyer, Business Manager.
- a. Student Activity Balance.
 - b. Food Service Financial.
 - c. Other

Mr. Boyer reviewed the student activity balance.

Mr. Boyer reviewed the Food Service Financial and noted in FY 2020/2021 there were 57,000 meals served and this year there were 77,000 meals served. He noted it has been a very productive year with the meals served. In the food department they cannot have more than 3 months of expenses. Mr. Boyer advised the Food Service Department is doing meal delivery and summer school. They are serving about 70 meals each day. Today was the last day of summer school and the last day of meal delivery will be June 30th.

8. Mrs. McCauley, Superintendent/Principal
- a. School Update.
 - b. Other.

Mrs. McCauley said summer school was concluded today. She noted there were approximately 40 students that attended the 4 week program. Mrs. McCauley advised the

High School used the online Edgenuity program for credit recovery. Not everyone that needed to attend summer school for the high school attended. Mrs. McCauley advised that Gerri Chasko brought spaghetti lunch yesterday and rotary served it. She commended the Summer School staff.

Mrs. McCauley said preparations are under way for the next school year. She said she is closing out this school year with some of the state reports, integrated action plan to the state, and combined plans into the LEA integrated action plan. She said she is also working on our own school data for school improvement. Also college and career and readiness index is due the end of this month.

Mrs. McCauley said we just finished our summer hiring for the school year and thanked Mrs. Goessman for her help. She noted the high school is now fully staffed. For elementary we did find an office manager, teacher, para, and preschool para. We will have the training for the new employees the day before the rest of the teachers.

9. Board Reports.
 - a. Other

CONSENT AGENDA

Approval of Routine Orders of Business. Documentation concerning the matters on the Consent Agenda may be reviewed at the Littlefield Unified School District Office, located at 3490 East Rio Virgin Road, Beaver Dam, Arizona. Any Board Member may request an item be pulled off the agenda for further discussion.

Board Member Moerman made a motion to approve the consent agenda, seconded by Board Member Fagnan. The motion passed unanimously.

**Board Member Fagnan: Yes
Board President Graham: Yes
Board Member Moerman: Yes
Board Member Schoppmann: Yes
Board Secretary Burch: Yes**

10. Consideration of approval of the May 12, 2022 Regular Governing Board Meeting Minutes.
11. Consideration of approval of Vouchers and Stipends:
 - a. LUSD9 Payroll Vouchers: 24/2224, 25/2225, 26/2226, 27/2227, and 28/2228.
 - b. LUSD9 Vouchers: 1021, 1022, and 1023.
 - c. Stipends
 - i. Summer School Stipends
 - a) 3 Bus Drivers \$15.00-\$24.00 an hour.
 - ii. Classroom Site Fund payments
 - iii. Social Worker Performance Pay

(Members of the public may view the content of the vouchers 24 hours prior to the board meeting in the district office.)

12. Consideration of approval of the FY 2022/2023 Stipend List.
13. Consideration of approval of FY 2022/2023 Certified and Classified Personnel, Substitute Personnel, and Coaches per the attached list, including the following:

| Name | Position | Effective Date |
|-------------------|--|----------------|
| Hershberger, Kacy | Food Service Worker | 08/04/2022 |
| Langston, Laura | Secondary SPED Teacher | 08/04/2022 |
| Leavitt, Justin | ELA Teacher/ELL Director | 08/04/2022 |
| Okelberry, Jyll | Counselor | 08/04/2022 |
| Rauterkus, Rebel | CTE Teacher | 08/04/2022 |
| Rauterkus, Wyatt | Custodian | 06/22/2022 |
| Reynolds, Jami | PE/Health Teacher | 08/04/2022 |
| Sandhu, Rocky | Science Teacher/Asst. AD/Boys Basketball Coach | 08/04/2022 |

14. Consideration of approval of the following staff resignations/terminations:

| Name | Position | Effective Date |
|-------------------|---------------------------|----------------|
| Salud Martinez | Elementary Office Manager | 06/09/2022 |
| Tonya Snyder | ELA Teacher/ELL Director | 05/25/2022 |
| Wende Wolfe Perez | Counselor | 05/25/2022 |

ACTION ITEMS AND/OR DISCUSSION

15. Consideration of approval of donations received by the District per Policy KCD.
 - a. Virgin Valley High School – 2 pallets of paper
 - b. Mesquite Rotary – (4) \$1,000 Scholarships
 - c. Eagles Landing - \$250 toward Senior Trip
 - d. Kroger Inspiring Donations - \$76.29

Mrs. McCauley reviewed the donations.

Board President Graham made a motion to approve the donations, seconded by Board Member Fagnan. The motion passed unanimously.

Board Member Fagnan: Yes

Board President Graham: Yes

Board Member Moerman: Yes

Board Member Schoppmann: Yes

Board Secretary Burch: Yes

16. Consideration of approval of FY 2020/2021 Audited Financial Statements.

Mr. Boyer said we did not have Hafen Buckner come down to present but he can invite them next meeting if the Governing Board would like. He noted the auditors found no material issues with our audited financial statements. He then reviewed the findings.

Board Member Moerman made a motion to approve the FY 2020/2021 audited financial statements, seconded by Board Member Fagnan. The motion passed unanimously.

**Board Member Fagnan: Yes
Board President Graham: Yes
Board Member Moerman: Yes
Board Member Schoppmann: Yes
Board Secretary Burch: Yes.**

17. Consideration of approval of proposed budget for the 2022/2023 School Year.

Board Member Moerman made a motion to approve the proposed budget for the 2022/2023 School Year, seconded by Board Member Fagnan. The motion passed unanimously.

**Board Member Fagnan: Yes
Board President Graham: Yes
Board Member Moerman: Yes
Board Member Schoppmann: Yes
Board Secretary Burch: Yes**

18. Discussion and possible action regarding performance pay to Mrs. McCauley, Mr. Clarke, and Mr. Boyer for FY 2021/2022.

Mrs. McCauley advised the performance pay is part of each of their contracts.

Board Member Fagnan made a motion to approve the performance pay, seconded by Board President Graham. The motion passed unanimously.

**Board Member Fagnan: Yes
Board President Graham: Yes
Board Member Moerman: Yes
Board Member Schoppmann: Yes
Board Secretary Burch: Yes**

19. Consideration of approval of an increase to the paid price for school breakfast and lunch by \$0.05 for school year 2022-2023. Current prices are Breakfast: Student \$1.95 & Adult: \$2.45. Lunch: Student \$2.95 & Adult \$3.95. Proposed prices are Breakfast: Student \$2.00 & Adult: \$2.50. Lunch: Student \$3.00 & Adult \$4.00.

Board Secretary Burch made a motion to approve the \$0.05 increase to the school breakfast and lunch prices for school year 2022-2023, seconded by Board Member Fagnan. The motion passed unanimously.

**Board Member Fagnan: Yes
Board President Graham: Yes
Board Member Moerman: Yes
Board Member Schoppmann: Yes
Board Secretary Burch: Yes**

20. July Agenda Items.

1) Protocol for safety for each school (August).(Discussion and approval). 2) Budget. 3) New Staff.

INFORMATION ITEMS

- 21) News articles about the schools.
- 22) Upcoming Governing Board Conferences:
- a. ASBA 46th Annual Law Conference – September 7-9, 2022, JW Marriott Camelback inn, Scottsdale, AZ.
 - b. ASBA 2022 Delegate Assembly, September 10, 2022, 8:00 a.m.-5:00 p.m.
 - c. Mohave County Meeting, September 29, 2022.
 - d. I was Elected...Now What? – ASBA Webinar – November 17, 2022 @ 5:00 p.m.
 - e. ASBA-ASA Annual Conference and New Board Orientation, December 14-16, 2022, JW Marriott Desert Ridge.

ADJOURNMENT

Board Member Fagnan made a motion to adjourn the meeting, seconded by Board Secretary Burch. The motion passed unanimously.

**Board Member Fagnan: Yes
Board President Graham: Yes
Board Member Moerman: Yes
Board Member Schoppmann: Yes
Board Secretary Burch: Yes**

The meeting was adjourned at 5:34 p.m.

Sonny Graham, Board President



Darlene McCauley, Superintendent

Respectfully Submitted by:

Sheree Goessman, District Secretary